

MEMORANDUM

To: Alamo Colleges District Family

From: Kristi Wyatt, Associate Vice Chancellor of Communications and Engagement

Date: May 15, 2018

Subject: Board Meeting Report

On behalf of Dr. Bruce Leslie, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting of May 15, 2018.

Link: [Board Agenda - May 15, 2018](#)

CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Administration of Oath of Office – Dr. Gene Sprague, District 6

Administration of Oath of Office – Dr. Yvonne Katz, District 7

Administration of Oath of Office – Joe Jesse Sanchez, District 9

Recognition of Student Trustee and Trusteeship Report – Alicia Moreno

Recognition of Alternate Student Trustee – Angelia Jacobs

Student of the Month – May 2018

Jennell Ziegler, Alamo Colleges District - Northeast Lakeview College, is the recipient of a \$500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation, founded by Tino & Amelia "Millie" Duran. Jennell completed her last semester at Alamo Colleges District - Northeast Lakeview College in Spring 2018, after receiving her Associate of Arts in Teaching. A veteran herself, she has been active at NLC as an Officer in the Student Veterans Club for four semesters, and most recently, served as Club President. This semester, she also participated in the Education Club and was inducted into the Phi Theta Kappa Honor Society. Jennell is also active in the community where she most recently participated in the Fisher House "clean-up event" at Fort Sam Houston. Struggling with math all through high school, Jennell says, "I never thought math would now be my passion. I thank the professors at NLC for providing the motivation and encouragement I needed to conquer math, despite my dyslexia." Jennell will now transfer to Grand Canyon University to complete her Bachelor's Degree in Education. Ultimately, she would like to teach high school math and "inspire and empower other students" – similar to the experiences she had at NLC.

Alamo Colleges District Employee of the Month – April 2018

Mary Esther Cortez, Administrative Support Specialist, Alamo Colleges District – Northwest Vista College

Alamo Colleges District Employee of the Month – May 2018
Crystal Willis-Cortinas, Associate Director of Student Success, Student Activities Alamo Colleges District – Northeast Lakeview College

West San Antonio Chamber of Commerce Legacy Educator of the Year, Dr. Bruce Leslie

Tino Duran Lifetime Achievement Award by the La Prensa Foundation, Dr. Federico Zaragoza

Discussion regarding the Aspen Institute – College Excellence Program

Alamo Colleges District – St. Philip's College 2018 Texas Award for Performance Excellence Award

Alamo Colleges District – San Antonio College Travis Early College High School Award Silver Medal as one of the Top High Schools in the Nation by US News and World Report

Alamo Colleges District - St. Philip's College Early College High School Awarded Bronze Medal as One of The Top High Schools in the Nation by US News and World Report

Alamo Colleges District – Northeast Lakeview College and Alamo Colleges District – St. Philip's College Listed as the Top 10 Most Admired Universities and Colleges to Watch in 2018 in The Knowledge Review

Alamo Colleges District - Palo Alto College Wins San Antonio Express-News Fiesta Medals Contest - Best of Show

Alamo Colleges District - San Antonio College Wins San Antonio Express-News Fiesta Medals Contest - 3rd Place Education

American Association of Community Colleges Board, Dr. Robert Vela

Alamo Colleges District - San Antonio College Named 2017-2018 Digital Community Colleges Survey Top Ten-Ranking Colleges from Center of Digital Education

Alamo Colleges District - San Antonio College Fiesta Brunch "Chilaquiles Con Cheech"

Alamo Colleges District - San Antonio College Motorsport Car Team Recognition

Alamo Colleges District - San Antonio College Speech Team Recognition

Emeritus Status

George E. Hagen, Professor Emeritus, Alamo Colleges District - Palo Alto College
Helen Kirk, Professor Emeritus, Alamo Colleges District - Palo Alto College

NEW BUSINESS

Granting of Emeritus Status

The Board approved, with recognition and appreciation for 30 years of dedicated service to Alamo Colleges District – Palo Alto College and with the recommendation of the faculty and administration of Alamo Colleges District – Palo Alto College and the Chancellor of the College District, Mr. George E. Hagen, Professor Emeritus of Biology at Alamo Colleges District – Palo Alto College.

The Trustees approved, with recognition and appreciation for 24 years of dedicated service to Alamo Colleges District – Palo Alto College and with the recommendation of the faculty and administration of Alamo Colleges District – Palo Alto College and the Chancellor of the College District, Helen Kirk, Professor Emeritus of Mathematics at Alamo Colleges District – Palo Alto College.

Foreign Travel Authorization for Trustee

The Board approved payment or reimbursement of expenses for travel to and from, and meals and lodging in, Wuxi, China to be incurred by Chairwoman Dr. Yvonne Katz from June 18 - June 23, 2018 to attend senior-level meetings, tour facilities, and represent the Board at the International Articulated Program Graduation Ceremony of partner institution Wuxi Institute of Technology.

The Board of Trustees approved an order calling a Runoff Election and For Single-Member Districts No. Five (5) and Any Corollary Agreement's and Actions in accordance with the Order, the Trustees ordered a Runoff Election to be held on Saturday, June 16, 2018. James Hernandez and Roberto Zarate, the candidates who received the highest and second highest number of votes for the District Five (5) Trustee position in the May 5, 2018 General and Special Elections shall be the candidates and run against each other for the District Five (5) Trustee position. In further accordance with the attached Order, the Board orders that the Election Day voting sites be consolidated as recommended by the Bexar County Elections Administration and approves any agreements or other actions in connection with the Runoff Election.

CHAIR'S REPORT

AACC Let's Celebrate Community Colleges Video

CHANCELLOR'S REPORT

4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentation - Enrollment, Refreshers & Collaboration, Alamo Colleges District – Northeast Lakeview Enrollment, *Sara Leal and Allen Miller*

Regional Centers Report, *Dr. Federico Zaragoza*

PACE Report, *Linda Boyer-Owens*

AlamoNAVIGATE Presentation, *Dr. Cynthia Mendiola-Perrez*

Management's Response to the National Academic Advising Association (NACADA) Report, *Dr. Adelina Silva*

Power of Persistence Inaugural Learning Summit, *Dr. Adelina Silva*

PROGRAM HIGHLIGHTS

Pedagogy Conference, Alamo Colleges District – Northeast Lakeview College, *Dr. Elizabeth (Dollie) Hudspeth and Professor Cheyenne Adams*

LEGISLATIVE COMMITTEE - Roberto Zárate, Chair

COMMUNITY INVOLVMENT – Denver McClendon, Chair
Meeting with Live Oak Mayor Mary Dennis, *Joe Jesse Sanchez*

Alamo Colleges Leadership Academy for Success (ALAS) Graduation & Awards Ceremony, *Dr. Yvonne Katz, Joe Jesse Sanchez, Dr. Gene Sprague, and Alicia Moreno*

Association of Governing Boards Conference, *Joe Alderete*

Chancellor's Partnership Breakfast, *Dr. Yvonne Katz, Dr. Gene Sprague, Roberto Zarate and Alicia Moreno*

Alamo Colleges District - San Antonio College Fiesta Brunch - "Chilaquiles Con Cheech", *Dr. Yvonne Katz, Joe Alderete, Anna U. Bustamante, Marcelo Casillas, Joe Jesse Sanchez, Roberto Zarate and Alicia Moreno*

PACfest President's Partners Reception, *Anna U. Bustamante, Marcelo Casillas, Joe Jesse Sanchez and Alicia Moreno*

American Association of Community Colleges Conference, *Roberto Zarate and Alicia Moreno*

Alamo Colleges District - San Antonio College Victory Center Grand Opening & Ribbon Cutting Ceremony, *Dr. Yvonne Katz, Denver McClendon, Joe Jesse Sanchez, Dr. Gene Sprague, and Roberto Zarate,*

Alamo Academies Graduation Banquet, *Marcelo Casillas, Anna U. Bustamante, Joe Jesse Sanchez, Clint Kingsbery, and Dr. Gene Sprague*

Transfer Compact Partnership Event, *Joe Alderete, Denver McClendon, Roberto Zarate and Monica Scaper*

AVANCE Mother of the Year Luncheon, *Joe Jesse Sanchez*

Northeast Lakeview College Commencement, *Dr. Yvonne Katz, Anna U. Bustamante, Marcelo Casillas, Clint Kingsbery, Joe Jesse Sanchez, and Dr. Gene Sprague*

Alamo Colleges District - St. Philip's College: San Antonio's East Side Tricentennial Celebration, *Denver McClendon*

Alamo Colleges District - St. Philip's College Commencement, *Marcelo Casillas, Joe Alderete, Anna U. Bustamante, Clint Kingsbery, and Denver McClendon*

Alamo Colleges District - San Antonio Colleges Commencement, *Dr. Yvonne Katz, Joe Alderete, Anna U. Bustamante, Marcelo Casillas, Clint Kingsbery, Denver McClendon, Joe Jesse Sanchez, and Markus Potter*

STUDENT SUCCESS - *Clint Kingsbery, Chair*

Adopt the Recommendations from the 2018 Board of Trustees Institute (BOTI) Attended by Certain Trustees

The Trustees adopted the Trustee BOTI Action Plan 2018 Recommendations - Commitment to Action from the 2018 Board of Trustees Institute attended by certain Trustees. This minute order is to adopt certain Action Plan strategies that surfaced during the Board of Trustees Institute in March 2018, which focused on The Role of the Board in Enabling Front Door Pathways to Student Success.

Implementation of the AlamoINSTITUTES' Advisory Committees | Pathways Leadership Council

The Board approved the AlamoINSTITUTES' Advisory Committees | Pathways Leadership Council

Reorganization of Deans of Student Success Position in Alignment with the AlamoINSTITUTES

The Trustees approved the new Dean for Student Success redesign for the Alamo Colleges District to serve as the catalyst for Pathways.

AUDIT, BUDGET AND FINANCE - *Roberto Zárate, Chair*

Annual Debt Management Plan for FY 2019

The Trustees approved the recommendations as presented in the FY 2019 Debt Management Plan.

FY 2019 Supplemental Employer Contribution for ORP Participants

The Board approved a supplemental employer contribution of 0.2% for all eligible ORP participants. The Board desires to make a local supplemental contribution for eligible ORP plan participants only if a supplemental contribution is necessary to provide a total

contribution equal to the total TRS contribution Alamo Colleges District is required to make for TRS plan participants.

Amending the Agreement with Liberty Press, LLC, Providing for an Increased Authorization for the Purchase of Printing Services for Class Schedules of the Workforce Training Network

The Trustees approved amending the contract with Liberty Press, LLC for an increase authorization for the purchase of Workforce Training Class Schedules, with no change in price, for a new estimated annual amount of \$160,000 as requested by the Vice Chancellor of Economic and Workforce Development.

Amending the Contract with Harte-Hanks, Inc. that Provides for the Purchase of Inbound Call Center Services

The Board amended Inbound Call Center Services contract with Harte-Hanks, Inc. with no increase in cost as requested by the office for the Vice Chancellor for Finance and Administration. Approval of this contract action enables continued delivery of Inbound Call Center Services to meet current and future student demands; avoidance of startup costs/delays; and stability to the program's service delivery. The services provided by Harte-Hanks, Inc. includes U.S.-based customer care inbound call center services. The contract includes providing live customer contacts who will promptly respond by providing students with tier one support to a) provide assistance in the areas of Student Financial Aid, Admissions and Records (Enrollment Management), and Business Office at the first point of contact and direct only complex problems requiring modifications to the student account to the Alamo Colleges Tier 2 representatives and b) directory assistance (switchboard). This contract amendment extends the contract term by one year (September 1, 2018 - August 31, 2019). While management investigates the possibility of relocating the Student Contact Center to an Alamo Colleges District facility, we are seeking a one-year extension to the current contracted call center located at Harte-Hanks' Austin facility. Management plans to solicit competitively sealed proposals for the new model housed at ACD, however with systems, staffing, and call center management performed by the third-party vendor.

BUILDING, GROUNDS & SITES SELECTION - *Joe Alderete, Chair*

Capital Improvement Program (CIP) General Obligation Bond Citizen's Advisory Committee

The Trustees approved the recommendations for members of the Capital Improvement Program (CIP) General Obligation Bond Citizen's Advisory Committee and the Charge to the Committee. Alamo Colleges District has historically used Citizen's Advisory Committees (CAC) for key projects such as the 2005 Capital Improvement Program (CIP) and the District Support Operations (DSO) building. This CAC will report to the Board of Trustees on the progress of the 2017 CIP.

Alamo Colleges Participation in CPS Energy Demand Response Program

The Board approved Alamo Colleges' participation in the CPS Energy Demand Response program. Participation in the CPS Energy Demand Response voluntary program affords Alamo Colleges the opportunity to earn incentives for curtailing its

electric load at peak times during the summer months. At the sole discretion of CPS Energy, load curtailments will be called to achieve operating, reliability and/or economic purposes. Incentive payment will be made to Alamo Colleges subject to measurement and verification of performance under the Demand Response Program.

PERSONNEL

Appointment of Full Time Faculty

The Board approved the appointment of 2 Full Time Faculty submitted by the College Presidents for the 2018-2019 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines.

Appointment of Administrators

The Trustees approved the recommendation of employment for the following administrator positions: Laura Boyer Sanchez, Vice President for Academic Success Alamo Colleges District – Northeast Lakeview College, effective June 5, 2018.

Renewal of Certain Administrative Contracts Including but not Limited to Presidents and Vice Chancellors

The Board, in accordance with Policy D.2.5 adopted by the Board of Trustees, authorized the Chancellor or his designee to issue employment agreements for 54 administrative positions to meet the operational needs of the College District and instructional needs of students. All salaries are subject to the availability of funds. Approval of administrators on the attached lists does not preclude reassignment if the need for such assignment provides benefit for operations or the instructional needs of the students of the College District.

CONSENT AGENDA

Approved

EXECUTIVE SESSION

Next Regular Board Meeting Date: Tuesday, July 24, 2018

George E. Killen Community and Education Service Center
101 Community Meeting Room
201 West Sheridan, San Antonio, Texas

Kristi Wyatt

Associate Vice Chancellor of Communications & Engagement
Alamo Colleges District Office
201 W. Sheridan – Office C4
San Antonio, TX 78204
Phone: (210) 485-0036
Web: alamo.edu/pr